



EQUIPMENT AND SERVICE FEES

Security:

Whenever the building is open and unlocked beyond business hours other than times in which the building is used for worship services, security is required at a cost to be incurred by the renter. For Saturday celebrations the cost is \$55 per hour. For all other events, the cost is \$50 per hour. Beth Emet reserves the right to hire additional uniformed officers at the going rate for which you will be invoiced after the event.

Kitchen/Catering Fee

Should the use of the kitchen be required to prepare/cook food for the event, a fee of \$150 will be assessed for up to 3 hours and \$50 for each additional hour thereafter. Rental of the kitchen does not include the use of pots, pans, mixing bowls, utensils, etc. This fee will not be assessed if a caterer requires use of the kitchen immediately prior to an event for storage, ice or staging only.

Tables and Chairs

Tables and chairs are included with the rental fee. The following are available:

Tables:

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|----------------------------------|----|
| 60" Round tables (seat up to 10) | 30 |
| 8' Banquet tables | 30 |
| 32" Highboy tables | 10 |

Chairs:

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|-------------------------------|-----|
| Steel burgundy leather chairs | 280 |
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Additional Fees

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| Dishware, flatware, stemware | \$3/place setting |
| Platters, baskets, highchairs, coat room n/c | |

Audio Visual Equipment

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|------------------------------|------------|
| Projector, smartboard, piano | \$100/each |
| Microphones | \$30/each |
| Videoconference | \$varies |

Presentation & Office Supplies

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|----------------|-------------|
| Flip charts | \$20/each |
| Easels | \$10/each |
| Copies – b&w | \$0.25/page |
| Copies – color | \$1.00/page |
| Other supplies | \$varies |